

From: Trisha Desmond [tdesmond@cwmar.org]

Sent: Tuesday, March 23, 2010 9:20 AM

To: Joan Wordell

Subject: March 19, 2010 Trustee Minutes

**Hudson Public Library
Board of Library Trustees
Minutes**

March 19, 2010 - 3:00 p.

m.

MINUTES: February 10, 2010 were read and approved by the Board.

COMMUNICATIONS:

The Centralities for 2/15/10, 3/1/10 and 3/15/10 and the March *Book Page* were distributed. News articles about the "Love Letters" and NEADS program were distributed. A report of the regional transition planning was discussed. Due to a 3.5M budget cut in the Regional line item the six library regions will be consolidated into a single administrative entity called the Massachusetts Library System (MLS) operating from two sites; Waltham and Whately. MLS will have a staff of 22FTE in FY2011 (a reduction from 45 in 2010). MLS will continue to maintain their core services of statewide delivery service, interlibrary loan, continuing education, reference databases and cooperative purchasing contracts for materials and supplies. Support for the summer reading program will be discontinued. The Trustees reviewed the changes to the Open Meeting Law that will take effect on 7/1/10.

OPERATIONS:

Expenditures were reviewed. Expenditures are on track however five line items in the red. Representative Mary Kate Hogan donated \$650 to the library. Rep. Hogan divided her constitutionally-mandated pay raise between her four constituent towns of Hudson, Maynard, Stow and Bolton. CWMARS is discontinuing the mailing of first notice postcards. Patrons will now receive email overdue notices and the Administrative Secretary will take over the postal notices. We have arranged with the Senior Center to have home delivery of books to the elderly or homebound starting in April. The Selectmen approved Adam Blake's promotion to Circulation Assistant on February 8th. Adam is replacing Stephanie Nogler who left to take a full-time position at Marlboro. The Library received notification from the E.A. that Hudson has been awarded an Energy Efficiency and Block Grant in the amount of \$150,000 for thermal windows. The remaining money needed to complete this project will be requested from the Community Preservation Committee in the fall. The Children's Librarian submitted a \$7,500 LSTA grant request to offer a Mother Goose on the Loose story time program next year. The grant awards will be announced in July as the program must run between October 2010 and September 2011. Two craft programs were offered during the

February vacation; a clay cartoon character and the message boards donated by Home Depot.

OLD BUSINESS:

The E.A. reports that the library budget has been approved by the Finance Committee. No additional cuts are expected to FY11 budget. The deadline for compliance with Conflict of Interest Law is April 1st. The Library will meet this deadline. The Job Seekers Network is going very well. Increased attendance at every meeting. Deborah Kane is having difficulty getting bids for a new website design using the same work specs as given to Concord Web Solutions. Several companies have given us a low figure for the design work but require us to pay an annual fee to maintain the site.

NEW BUSINESS:

The Trustees reviewed the summer reading materials for 2010. The younger children will spin the wheel based on a jungle theme and the older kids will participate in a "Survivor Hudson" game. The Friends have pledged \$2000 for the summer entertainers. The Library has requested a meeting with the internal traffic committee to determine if we can establish a short term parking space (or 2) in front of the building. The meeting has been postponed until April. We need short term parking to accommodate the delivery van and quick drop-off/pick-up of library materials by library patrons.

NEXT MEETING: Wednesday, April 21, 2010 at 3:00PM.

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Library Director



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